**Directions for Software Support** *(follow directions carefully)*

*Lil” Red Riding Hood*

1. Insert header with your name (student), block, and today’s date (must spell out date)
2. \*\*\*Turn on Track changes\*\*\*

Create a Border around the title and center it

1. Make the “O” in Once (which is the first O)a drop cap(not in margin)
2. Change the term “flit” to a like synonym
3. Change every instance of the word “cloak” to “coat”
4. Add a new comment next to the ellipsis(…) at the end of the last paragraph by indicating what you think will happen next
5. Strikethrough the word “cautioned” and add with the term “warned”
6. Correct the word “awhile” by placing a space between the two words
7. Place a page border around the page using “Box” Setting, ½ width, and use the first style(which is a thin line)
8. Indicate how many words are in the document by using the Word count (place at the bottom of document)

\*\*\*Accept all changes\*\*\*