**Principles of Business & Finance 1.01: Employability Skills Self-Evaluation**

***When you are done****, save as 101-SEval. Post all of Unit 1 assignments in Canvas by Thursday, Feb. 2. By the end of class. Students that are behind in any of Unit 1 assignments are required to come to SmartLunch on Tuesday.*

***Part 1****: For each of the following skills/qualities, put a plus (+) if you think it is a strength of yours, a minus (-) if you think it is a weakness, or a slash (/) if you think you are average or it is not particularly a strength or weakness.*

\_\_\_ Teamwork

\_\_\_ Multi-Tasking

\_\_\_ Listening

\_\_\_ Flexibility/Adaptability

\_\_\_ Analytical

\_\_\_ Problem-Solving

\_\_\_ Positive Attitude

\_\_\_ Critical Thinking

\_\_\_ Punctuality

\_\_\_ Organization

\_\_\_ Responsibility

\_\_\_ Leadership

\_\_\_ Self-Improvement

\_\_\_ Creativity

\_\_\_ Academics

\_\_\_ Work Ethic

\_\_\_ Communication

\_\_\_ Persuasive

\_\_\_ Decision-Making

\_\_\_ Work with diverse groups

\_\_\_ Willingness to learn

\_\_\_ Conflict resolution

\_\_\_ Cultural awareness

***Part 2:*** *Answer the following IN AT LEAST THREE COMPLETE SENTENCES.*

1. Which of these skills/qualities do you feel is your strongest? Why? What have you done that has made you strong in this area?
2. Which of these skills/qualities do you feel is your weakest? Why? What could you do to improve in this area?